

FOX VALLEY PARK DISTRICT

Phillips Park Birthday Party Request**Party Information**

Requested Date _____ Today's Date _____

Please select from the following options:

Day Saturday Sunday
 Time Noon-2:30 p.m. 3:30-6 p.m.

Contact Name* _____ Email _____

Birthday Child _____ Age Turning _____

Contact's Address _____

City _____ State _____ Zip _____

Contact Phone Number _____ Cell Phone Number _____

Emergency Contact Name _____ Phone Number _____

Contact must be present during the rental*Party Details**

Guests _____ Number of Adults _____ Number of Children _____ Total Number of Guests _____

Food Choice Ice cream cake and party supply kit (dessert plates, forks, disposable cake knife, paper towels) available for \$35
 (Must be requested 14 days in advance.) Day of purchase \$38.

Party Package Fees (includes 18 guests)

Party Package	Package Rates		Additional Guests		Number of Guests	Total
	Resident	Non-resident	Resident	Non-resident		
Adventure Island (Phillips Park)	\$220	\$250	\$9	\$13		
Palm Tree Paradise Party (50 People)	\$500	\$550	\$9	\$13		
					\$75 Deposit	
					Total Due	

Secure your Reservation

To secure your reservation, please submit this form, along with a \$75 deposit, to:

Mail, email or drop-off: **FOX VALLEY PARK DISTRICT, VAUGHAN ATHLETIC CENTER**
 2121 W. INDIAN TRAIL, AURORA, IL 60506
 Attn: Lynn Fichtel

630-907-9600

Email: lfichtel@fvpd.net

 Request Form and Agreement \$75 Deposit**Remaining balance is due 14 days before your event.**Checks should be made out to the *Fox Valley Park District* and mailed to the Vaughan Athletic Center, 2121 W. Indian Trail, Aurora IL 60506.

To pay by credit card, please call 630-907-9600. Payment cannot be made directly at the outdoor aquatic center. A receipt will be emailed once the rental has been processed. In order to properly protect all our guests, we ask that you read the enclosed rules and make these rules known to all group members before entering the park.

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THIS AGREEMENT MUST BE SIGNED AND SUBMITTED TO SECURE RESERVATION

CHECK-IN

- Upon arrival please check in at event table to receive wristbands for all guests included in your party package for the day. Parties may not enter until all necessary adult staff is present to accompany the children into the park at a ratio of 1:10.
- Children need to be 48 inches tall to ride the waterslides.
- If additional people come day-of that are not included in your birthday party package, they will need to pay daily admission rates to enter the Aquatics Center.

PARTY AREA & FOOD

- Your party area, including picnic tables, is available during your reserved party time.
- Guests may provide their own cake.
- Fox Valley Park District now allows customers to bring their own food and beverages into our outdoor aquatic facilities. Those facilities offer Parker's snack shack with pre-packaged snacks, ice cream and beverages. As our guest, you may:
 - Bring your own food and beverages within the restrictions listed below.
 - Order your favorite food and have it delivered right outside of the aquatic center, at our designated delivery zone. Patrons must use their pool admission receipt or membership card for re-entry into the facility.
- Food restrictions include:
 - No alcoholic beverages
 - No glass containers or bottles
 - No grilling on the premises
 - Only sealed beverages are allowed into the park (No fountain beverages allowed)
 - You may bring empty bottles to fill at our water station
 - Food and beverages are allowed in designated concessions and grassy areas only
 - All coolers and bags will be inspected upon entry

DEPOSIT & PAYMENT

- A \$75 deposit is required to secure the reservation
- The balance of payment will be placed on the organizers account and is due via cash, check or credit card 14 full days prior to the event.
- Failure to pay the balance in advance will result in reservation cancellation.
- **Payment cannot be made directly to outdoor aquatic centers.**
Please visit the Vaughan Athletic Center at 2121 W. Indian Trail, Aurora to make all payments. To pay by credit card, please call 630-907-9600.

CANCELLATIONS & REFUNDS

- Refunds will be issued only if canceled 21 days in advance of party.
 - 11-20 days in advance deposit is nonrefundable
 - 10 days or less in advance full amount is due
- If the Aquatic Center cancels your party for any reason, you will receive a full refund.
- The Park District may cancel pool parties due to cool temperatures or inclement weather. If weather is questionable a staff member will contact the party organizer one hour prior to the party, so he/she can decide whether to cancel and receive a full refund or reschedule. No refunds will be issued if the party experiences inclement weather after the first hour of the visit.
- The contact number for the day of your party for Phillips Park is 630-851-8686. Ask for the Aquatics Manager on Duty.

SAFETY REMINDERS

- For the safety and enjoyment of your guests - please read the rules and guidelines on the back of this form and make these rules known to all group members before entering the park.

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POOL RULES

- Parents and guardians are responsible for supervising children. Lifeguards are on-duty to enforce rules and respond to emergencies.
- Children under 12 years must be accompanied and supervised by someone 16 years or older in order to be admitted.
- Children age 12 to 15 may use the facility unsupervised. (Camps excluded. See group rental terms and conditions)
- All guests entering the park must pay admission. This applies to guests that will be supervising swimmers without entering the water.
- Guests under 48 inches tall must wear a life jacket or be within arm's reach of a parent or guardian at all times.
- Limited number of life jackets are available on-site
- All life jackets must be U.S. Coast Guard approved. All other flotation devices are prohibited.
- Guests must be 48 inches or taller to use the water slides.
- Running on the pool deck is prohibited.
- Diving is prohibited in the shallow area, but allowed in designated areas.
- Flips, twists and backward entry into the pool is forbidden.
- Shoving, pushing, dunking, hitting and breath holding contests are not allowed.
- Children not yet toilet-trained must wear a swim diaper covered by tight fitting pants or swim suit.
- Do not sit on, cover or attempt to disrupt the flow of water from geysers and fountains.
- Lap lanes are primarily for adult patrons.
- Do not hang on or swim over the lap lanes or diving ropes.
- Swimming is forbidden without a lifeguard present.
- All instructions and commands given by lifeguards must be obeyed.
- Do not distract the lifeguards while supervising the pool. Unless it is a pool or water-related emergency, direct all questions or issues to staff at the admission building.
- Guests are encouraged to make any special accommodations needed known to staff.

FACILITY RULES

- Cell phone use is strictly prohibited in the locker rooms.
- Food and beverages can only be consumed in designated areas.
- Glass containers are not allowed. No diving masks are allowed.
- The use of tobacco, alcohol or illicit substances is forbidden within the park and surrounding area.
- Firearms and other weapons are not allowed in the park, or any Fox Valley Park District facility.
- Please refrain from the use of profanity or offensive language.
- Swimming with a communicable disease or diarrhea symptoms is a violation of state law. If you or your child is suffering from, or recently suffered from, a communicable disease, please refrain from using the pool for at least five days.
- This facility follows U.S. Center for Disease Control guidelines for fecal incidents. This may require clearing/closing of the pool for disinfection.
- Please shower before entering the pool, and wash hands and shower after using the restroom.
- Please use designated changing room and restroom areas for diaper changing.
- Management reserves the right to close the facility due to unsafe weather and/or health conditions.
- Admission into the park maybe refused to persons with potentially hazardous medical conditions.
- Please secure all belongings. Fox Valley Park District is not responsible for loss or theft of any personal items.
- Management may implement and enforce rules that are more stringent or that supplements those listed to ensure the safety of guests.
- Failure to abide by these guidelines may result in disciplinary action and/or ejection from the facility.
- Vigilance Awareness Training is conducted at this facility. Training provides aquatic staff with emergency and rescue training.

WEATHER

Fox Valley Park District is not responsible for monitoring nor reporting approaching weather systems to its Renters, nor to participants and spectators at events held on District property. All risk of injury or death from weather-related conditions that may arise is expressly assumed by Renters, participants and spectators.

I UNDERSTAND AND HAVE READ THE ABOVE RENTAL GUIDELINES, AS WELL AS THE AQUATIC SAFETY GUIDELINES ENCLOSED AND UNDERSTAND THAT IF ANYONE IN MY ORGANIZATION/GROUP IS UNABLE TO ABIDE BY THESE REGULATIONS, THEY MAY BE ASKED TO LEAVE THE PREMISES. CONTINUED DISREGARD FOR THE RULES MAY RESULT IN THE FORFEITURE OF THE REST OF THE DAY AND THE BANNING OF MY ORGANIZATION FROM RETURNING TO THE AQUATIC CENTERS.

ACKNOWLEDGEMENT OF RENTAL GUIDELINES AGREEMENT

Print Name of Responsible Party

Date

Signature of Responsible Party

FOX VALLEY PARK DISTRICT

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POOL PARTY INFORMATION

What is Included:

- 18 Guests (wristbands) – all guests entering the pool deck and/or pool need to have a wristband
- Two and a half hours of shaded private party area & use of the pool during public hours

What is NOT included:

- Food, Drink, Tableware, Towels, Celebration Cake/Cupcakes, Cake Knife

Party Times:

- Noon-2:30 p.m. & 3:30 to 6 p.m.
- These time slots include check-in, set up and clean up times.

Private Party Spaces:

- Party Area: Large funbrella located in an area just off of the pool deck with 3 picnic tables for guest seating for 18.
- Please note that nothing can be taped or hung on the fences or funbrellas. Piñatas are NOT allowed.

When should I book my party?

Reservations can be made 6 months prior to your event. Reservations are made on a first-come first-served basis upon receipt of the completed request form. Once your request form is received a contract will be emailed to you for your signature/approval. A minimum of two weeks advance time is required.

When do I pay for my party?

A \$75.00 deposit is required at the time of booking. The remaining balance will be collected 14 days prior to your event.

When do you need my final RSVP number?

A Fox Valley Park District employee will be calling you 14 days prior to your event. At this time, they will go over your guests counts, and to collect the remaining balance on your account.

Can I add additional guests?

Yes, additional guests/wristbands are \$9 Resident/\$13 Non-Resident. Additional guests/wristbands can be added in advance or the day of your event. No refunds for unused tickets.

Can I bring an Ice cream cake?

Ice Cream cakes are available to purchase 14 days in advance. You may bring your own, however, no fridge or freezer is available to store items.

Can I bring food items?

Yes, however no glass, open beverages or alcohol are allowed. Food delivery is available to the designated delivery area just outside the park.

Some of my guests are not swimming are they included in my guests count?

Guests who are NOT swimming but are entering the facility ARE included in your count.

How many adults do I have to include in my count per child.

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The adult to child ratio is 1 adult for every 10 children

Are lifeguards on duty at all times? Yes

Are life jackets required? No

Are Life jackets provided?

Limited number of lifejackets are available, however, if you would like to bring your own they must be Coast Guard approved.

What do I do with gifts, coats, bags, etc. during my party?

We recommend bringing a lock and using one of our lockers. Locks are available to purchase for \$5 at Guest Services.

NOTE: Fox Valley Park District is NOT responsible for lost or stolen items.

Are lockers available?

Yes. Lockers are free to use. Locks are available for purchase at Guest Services for \$5 or you may bring your own.

What is the minimum and maximum number of guests I can have?

Packages include 18 guests/wristbands. Additional guests/wristbands can be purchased for \$9 Resident/\$13 Non-Resident per guests. There is no maximum number of guests you can have. Please note there is sitting of 18 guests. If you have a larger group and feel that you need more space you can purchase two party packages located side by side.

Can I bring my own decorations?

Yes, but please note that we do not allow for anything to be placed on the fences or hung from umbrellas. Pinatas are not allowed.

**YOU ARE
INVITED**

TO MY



**BIRTHDAY
PARTY**

**BRING THIS COMPLETED WAIVER TO THE PARTY AT PHILLIPS PARK FAMILY AQUATIC CENTER IN ORDER TO PARTICIPATE IN AQUATICS ACTIVITIES.
PARENT/GUARDIAN CAN ALSO SIGN THE WAIVER THE DAY OF.**

Phillips Park Family Aquatic Center

828 MONTGOMERY RD, AURORA 60505

Party for _____ Date _____ Time _____ a.m./p.m.

Call _____ RSVP by _____

Please read this form carefully and be aware that in signing up and participating in this activity, you will be expressly assuming the risk and legal liability and waiving and releasing all claims for injuries, damages or loss which you or your minor child/ward might sustain as a result of participating in any and all activities connected with and associated with this activity. I recognize and acknowledge that there are certain risks of physical injury to participants in this activity, and I voluntarily agree to assume the full risk of any and all injuries, damages or loss, regardless of severity, that my minor child/ward or I may sustain as a result of said participation. I further agree to waive and relinquish all claims I or my minor child/ward may have (or accrue to me or my child/ward) as a result of participating in this activity against the District/including its officials, agents, program instructors, volunteers and employees. I hereby authorize and give my consent to the District to photograph/video my child (or me), and without limitation, to use such photographs/video in connection with promoting and/or advertising the services, programs, and facilities of the District, without consideration of any kind. I have read and fully understand the above important information, warning of risk, assumption of risk, waiver and release of all claims, and photo/video authorization.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE INFORMATION, WARNING OF RISK, ASSUMPTION OF RISK, WAIVER AND RELEASE OF ALL CLAIMS, AND PHOTO/VIDEO AUTHORIZATION.

Participant Name _____ DOB _____

Participant Name _____ DOB _____

Home Address _____ Email _____

Parent/Guardian _____ Contact Number _____

Parent/Guardian Signature _____